

HACCP CCP LOG

TFS SAMPLE DOCUMENT

Week Commencing: _____

Probe calibration: 0 degrees (+/-1) in iced water		Check at start of each week
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Day & Time	Checkers Signature	REFRIGERATORS						COOKING			HOLD	OPENING CHECKS			CLOSING CHECKS			OTHER CHECKS			
		UNIT 1	UNIT 2	UNIT 3	UNIT 4	UNIT 5	UNIT 6	SAMPLE 1	SAMPLE 2	SAMPLE 3	HOT HOLD	STAFF FIT TO WORK	WASHING FACILITIES	SURFACES CLEAN	REMOVE OOD STOCK	SANITISE SURFACES	DISPOSE OF WASTE	CHECK FOR PESTS	DEEP CLEAN	MAINTENANCE	
↓	↓	<8	<8	<8	<8	<8	<8	75>	75>	75>	63>	NO SYMPTOMS	SOAP ETC	SANITISE	USE BY DATES	CLEAN	EMPTY BINS	NEG	CLEAN	WORKING	
Friday morn																					
Friday eve																					
Saturday morn																					
Saturday eve																					
Sunday morn																					
Sunday eve																					
Monday morn																					
Monday eve																					
Tuesday morn																					
Tuesday eve																					
Wednesday morn																					
Wednesday eve																					
Thursday morn																					
Thursday eve																					

Deviation to the above limits must be reported to your line manager.

Manager Sign off

Action taken